

**Emerald Highlands Homeowner Association**  
**P.O. Box 3783**  
**Sequim, WA 98382**

**EHHA Board Meeting Minutes**

July 10, 2024

Prepared by Robert Turner, Secretary

1: Call to order at 11:02 AM at Olson Home, 41 Amethyst Drive, Sequim WA.

Board attendees in person: Leif Olson, Sue Schaafsma, Mark Schaafsma, Irene Turner, Warren Pierce, Jeff Sickler

Leif Olson, President declared a quorum with 6 board members present.

2: Secretary's Report (as presented by Irene Turner)

- Approval of Minutes of Last Meeting (April 24, 2024) Motion to accept the report was done by Warren Pierce and seconded by Sue Schaafsma. The motion was accepted and approved

3: Treasurer's Report – Warren Pierce

- Warren Pierce went over the balance sheet and the profit and loss report line items.
- There are still home owners who have not paid their dues. Letters of past due will be sent out by Monday July 15, 2024. Possible legal action to take place. Warren presented a copy of the letter explaining the interest rate and any fee's that will need to be paid by the homeowner to bring the past due to current, including attorney fee's and any cost's related to this process.
- Motion to accept the treasurers report was made by Leif Olson and seconded by Mark Schaafsma. The motion carried.

4: Committee Reports

- Safety Committee – Jeff Sickler
- The security system update is that a neighbor to our community is considering to have the antenna on his property. Jeff is still looking into this.

- Architectural and landscaping Committee –
- Bruce Warner has volunteered to become the new Architectural and Landscape committee Chairman.
- Bruce Warner asked to have Ron Cadwell as a member of the architectural committee and it was motioned to accept by Leif Olson and Seconded by Sue Schaafsma. The motion carried.
- Bruce Warner is also the new Web Master for the Emerald Highlands HOA website.

#### 5: New Business:

- A complaint was brought up about the Air B&B at 281 Coral concerning a party that had taken place and that there was too many cars. A notice will be sent to the owner.
- A discussion took place concerning the vacant lots being mowed. Once they are mowed the cuttings are not cleaned up. Warren Peirce will talk with the contractor about this on future mowings.
- The canopies on the planters at 91 Amethyst have been removed.
- Leif Olson mentioned the association block party for August 17<sup>th</sup> between 1 and 3pm. Warren Peirce will get the invites out into the mail.

Meeting adjourned at 12:02 PM.

The annual homeowners meeting is scheduled for October 15<sup>th</sup> at 5 to 9pm at the Pioneer Memorial Park in Sequim. The 4<sup>th</sup> quarter board meeting is scheduled for Nov. 20<sup>th</sup> 2024 at 11:00 am at the Olson House.

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